



Terms of Reference: DDCI strategic review consultancy

1. Background

Debt and Development Coalition Ireland (DDCI) is a global financial justice organisation which was established in 1993 by a number of development, faith-based and solidarity groups in Ireland concerned about the effects of debt on Southern countries. Following Ireland's own debt crisis, DDCI changed its constitution to expand its focus to include the goal of achieving economic justice in Ireland as well as the global south.

DDCI is a public education and activism network which works through campaigning, education, producing analysis, lobbying, and public engagement. DDCI seeks to empower people in Ireland to take informed action for greater economic justice in Ireland and in the Global South. DDCI is a membership organisation, with a diverse membership including approximately 40 organisations comprising faith-based organisations, solidarity groups, trade unions, community organisations, and international development NGOs.

DDCI's three-year strategic plan 'Education and Campaigning for International Debt Justice' was launched in 2012 and set out an exciting and challenging agenda for working towards economic justice in Ireland and the Global South. It has four main objectives: Members' Leadership; Policy and Advocacy; Development Education; and Public Activism.

As the strategic plan will come to an end in 2016, DDCI would like to take this opportunity to carry out a review of the work conducted under this strategic plan, and to identify learning points that will shape the new strategic plan. This process will include a consultation with the DDCI membership to understand how they value the organization, its strengths, and its performance during this strategic plan, and touch on lessons learned which may guide future objectives.

2. Overall Purpose of review

- (1) To assess the extent to which DDCI achieved the goals set out in its strategic plan during the period 2012-2016.
- (2) To assess the extent the goals and objectives of the strategic plan supported the organisation to achieve its overall objectives.
- (3) To document: (i) the extent to which DDCI's membership supported the goals of the strategic plan and the activities carried out under it; (ii) how engaged they have felt with the work of DDCI; and (iii) how relevant these objectives are to their own work.
- (4) To document learnings from the last strategic planning period which DDCI can use when preparing its next strategic plan.
- (5) To identify potential new objectives for the new strategic planning period

3. Suggested methodology

The consultant is expected to:

- Conduct a short desk-based literature review of documentation, including the strategic plan itself, internal planning documents, and key reports produced by DDCI in this timeframe.
- Conduct key informant interviews with members of the board, organisational members of DDCI, DDCI supporters and other key stakeholders. To identify potential stakeholders, including those not currently directly engaged with DDCI's work.
- Devise and conduct a questionnaire-based consultation to gather views, if deemed appropriate.
- Facilitate and write up a report of a consultative group session with DDCI organisational members.
- Produce a report based on the outcomes of these consultations in conjunction with a DDCI working group.

4. Recruitment and appointment:

Consultants are invited to apply by emailing hello@debtireland.com by **Sunday 25th September**

The proposal from the Consultant must include:

- A detailed CV and contact details for two referees.
- A previous, relevant research/evaluation report.
- A methodology for the consultation including a proposed timeframe and key milestones.
- Outline of proposed costs (costs of the basis of days or hours) and a suggested schedule for payment, within an overall budget constraint of circa €5,000 – €6000.

5. Timeframe

The consultancy is expected to last in the region of 12-16 working days, and to take place in October to December 2016 (exact details to be agreed between consultant and DDCI, dependent on the Consultants proposal)